



Massachusetts Library Association

Executive Committee Meeting

April 10, 2015

Worcester Public Library

Present: Maureen Ambrosino (President), Eric Poulin (Vice-President/President Elect), Bernadette Rivard (Treasurer) Debby Conrad (Secretary), Erin Daly, Michelle Filleul, Esme Green, Ellen Keane, Nora Blake, Sunny Vandermark, Greg Pronevitz, Dinah O'Brien, Kirsten Underwood, Noelle Boc, Pamela McCuen, Krista McLeod, Jacqueline Rafferty, Ellen Rainville, Ruth Urell, Danielle Savin, Gerry Deyermond, Dianne Carty, Kathy Lowe

Call to order

10:10 a.m. by Maureen Ambrosino

Consent Agenda

Approval of December minutes as amended – noted that Danielle Savin's name had been excluded from the list of attendees

Approval of February minutes are presented

Vote to approve by Bernadette Rivard. Second by Krista McLeod. Approved.

President's Report

Report given by Maureen Ambrosino

Maureen is going to be working on the agenda for the annual meeting. As of right now the agenda will include her report, Eric's remarks as incoming president, the Treasurer's report, By-Law revisions to be approved, and the establishment of the new Reference section. Additions to the agenda should be emailed to Maureen as soon as possible.

Maureen attended the PLA Leadership Academy. It was led by a leadership professor from Northwestern. She said it was very worthwhile and recommended that anyone who can attend in the future.

Treasurer's Report

Report given by Bernadette Rivard

Maureen and Bernadette changed the type of bank account used by MLA to lower fees and they are changing the Association merchant account to lower fees. This means that MLA will pay WorldPay less when MLA is paid via credit card. Bernadette is paying bills and issuing checks. Association mail is currently going to her attention at the Bellingham Public Library. Receipts of membership dues for FY15 are as expected. It is anticipated there will be \$35,000 received for dues.

Bernadette emailed a draft FY16 budget and handed copies to those present. It is in a new format but one which she thinks is easier to read. She made a few revisions to reflect actual expenses or revenue receipts. She said that if a Committee or Section is conducting a program that involves money, the revenues of the program have to cover costs and it needs to be approved by the Executive Board. She discussed the difficulty of having the fiscal year run July through June when expenses are really on a calendar year but it would be complicated to change that. Maureen noted that Bernadette has been putting in an extraordinary effort into cleaning up old financial records and establishing procedures that can be carried on after this year.

Vote to Approve the FY16 Budget as presented

Motion by Dinah O'Brien. Second by Nora Blake. Approved.

Committee reports

Conference Committee

Report given by Esme Green

The tri-fold brochure was mailed to members. Emails advertising the conference have sent out to the allregions list but there needs to be email sent out within each network. The committee is working with the designer to develop a pdf with all sessions and their descriptions. This will be posted on the website. All the vendor booths have been sold except for 3. Allison Sloan has been working with the vendors. Some vendors need invoices to pay for their booth – please send that information to Bernadette. TechLogic donated \$3000 for the conference giveaway. Kristen Collins is handling the venue, hotel, signage, meals. She will be there Sunday and Monday. Bernadette will be there at the registration desk. Diane Young will be there the entire time. The Conference Committee is looking for volunteers for registration desk, baskets, and book sale. Debby Conrad volunteered to be in the vendor exhibit area Tuesday and Wednesday to resolve any issue that could come up. Krista McLeod noted that

MLA needs to invite NELA president as a guest. Deb Hoadley is the incoming NELA President. Krista said she will issue the invitation.

IFC/SRRT Report

Report given by Jackie Rafferty

Jenny Arch from the Robbins Library in Arlington and Joanna Breen from the Belmont Public Library are working with Jackie to develop a spring program at the Cambridge Public Library. The speaker is Bruce Schneier, a Fellow at Birkman Center at Harvard Law and author of the book "Data and Goliath." The program will discuss how to protect your security and privacy. They are waiting to find out if he is going to charge a fee so the budget is still not developed. Bernadette is going to see if there is money left in the budget to cover these expenses. Maureen said the Executive Board will take a vote via email for approval when information is available to expedite development of the program.

Jordan Miller

Report submitted by Pamela McCuen. The committee has been working with NELA to revise the grants so that libraries interested in conducting a storytelling program can apply for a grant rather than have specific program presented at NELA. The MLA Executive Board had approved this revision so the new guidelines will be posted.

Personnel Issues/Education

Report given by Kirsten Underwood

Three of the four committee members will be resigning. Krista McLeod suggested that MLA reach out to Massachusetts NELS graduates to serve on the committee. It was the consensus of the Executive Board that this committee can provide valuable services to the Massachusetts Library Community. Ruth Urell volunteered to serve on the committee.

Public Relations

Membership

Report given by Nora Blake

There will be a **Get to Know MLA** the first session of the first 2 days of the conference. The purpose of the session is to encourage attendees to join MLA and/or become involved in the Association. She is looking for representatives from each committee and section to talk about what their group does and why it is important to become involved.

By-law updates

Committee report given by Ellen Rainville.

Article III – members – explanation of institutional membership modified so that the Executive Board can easily modify this.

Article IV – elections – Changes made to expedite electronic voting and clarify the process.

Article IX – personnel & education committee are approved. Have to be approved at annual meeting.

Ellen recommended that these by-laws be presented at the Annual meeting

Approved as amended by Sunny Vandermark that article IV referring to the award of lifetime membership for people who were members before 1971 be removed.

Section Reports

Paralibrarian Librarian Section

Report given by Gerry Deyermond

The committee is evaluating the submissions for recognition for the Paralibrarian of the Year and Paralibrarian Advocate of the Year. The award winners will be announced at the MLA Annual Conference. There are two book truck drill team registered for the conference. The committee has been assisting the New Hampshire Library Association in the establishment of that state's Paraprofessional Committee.

Youth Services Section

Liaison Reports

ALA Chapter Councilor

Report given by Ruth Urell

Ruth urged those present to vote in the ALA elections if they are an Association member.

MBLC

MLS

MSLA

NELA

Massachusetts Center for the Book

New Business

Krista McLeod asked about timeframe to have an association manager in place. Discussion will take place in May to develop a plan for filling the position if only temporarily. The decision on how the Association will move forward will involve the entire Executive Board.

Next meeting is scheduled for June 12. This is the transition meeting when outgoing representatives are asked to bring incoming representatives to the meeting. Will be held at the MLS Offices in Marlboro. The meeting is starting at 10 a.m.

Motion to adjourn

Dinah O'Brien moved that the meeting be adjourned. Motion was seconded by Ruth Urell.

Meeting adjourned at 11:30 a.m.

Respectfully submitted

Debby Conrad, Secretary