

Attending: Nancy Rea (Woods Hole Public Library), Miriam Achenbach (Marlborough Public Library), Jayme Viveiras (Lakeville), Jackie Rafferty (Cohasset) Tressa Santillo (MLS), Mary Rose Quinn (MBLC), Nanci Milone-Hill (Dracut), Krista McLeod (Methuen), Jennifer Harris (Plymouth), Greg Pronevitz (MLS), Kathy Lowe (MSLA), Sharon Shaloo (MA Center for the Book), Susan McAlister (Minuteman and Co-chair)

- **Legislative Day - Final preparations**

Legislative host is Kathleen O'Connor Ives. Nisha Soares, aide for Kathleen O'Connor Ives, will open rooms. Opening doors by 9AM. Jennifer Harris will confirm with Nisha. Susan McAllister will order the food. Steve Spohn will do a mail merge to send a message out to registrants. Tim Spindler will be doing registrations. Items for registration desk. Miriam will help with registration.

- Name tags
- Handouts (300 packets)
- Legislators and district info (Tim will talk to Steve)
- Extra tablet to look up legislators (Tim)
- Region Table Signs (Steve Spohn)

Alex Lent can do some PR for membership and the importance of joining MLA. Krista offered to have her admin assistant to create printed name tags for committee. Jennifer and Nance can have MLA buttons produced. Sharon suggested we might want to look at giving legislators flowers. On this short notice it may be a problem. This is probably better for next year. Maybe next year have a button that says caucus member. Susan will see about putting up a slide on the display near the registration desk. Tressa will produce a powerpoint for the people. WMLA has donated money to cover the cost of breakfast.

Legislative briefings will include one member of the caucus, James Lonergon, Mary Anne Cluggish, and Kerry Tucker (MSLA). First time attendee program will include Krista McLeod, Roland Ochsenbein, and a member of the caucus.

Library showcase will be a full house. Ask showcase people to let their legislators know they will be there. A photographer will be there and load images to publicize the event. Showcase people need to bring their own tablecloths.

Lunch schedule (Tressa will create schedule on table with no times) -- Start at Noon+

- Alex Lent (Intro and MC) - Ask people to join MLA and MSLA and thank appropriate people and legislator (Tim will provide a list of legislators for Tressa and Alex)
- Rep Sean Garballey speaking
- Mary Rose will recognize library caucus
- Legislative caucus chairs speak
- Mary Anne Cluggish (closes)

After lunch is the Special School Library Commission with report overview by Rep. Sean Garballey.

The hashtag is #MALibleg18.

Susan McAllister presented a draft of the invitation to legislators. Susan will send final copy to Mary Rose for printing

Nanci will manage social media publicity. Jennifer will have one of her staff members doing this.

- **Library Caucus meeting**

Mary Rose indicated that the legislators want to do a real caucus. Will not meet.

- **Conference Program**

Seeking 90 minutes and will have program with “Do’s and Don’ts” of advocacy, Bernadatte Rivard will talk about CMLA, and Andrea Bernard (Charlemont) will speak about graphics.

- **Update from the MBLC**

Last breakfast scheduled in Athol on March 16. Commissioners have been very busy meeting with legislators. They have a hearing scheduled with Ways and Means in Everett.

- **Legislative Breakfasts debrief**

OCN did cocktail in the evening instead of breakfast. It was more expensive but had 80+ attendees. SAILS is doing coffees throughout the year in addition to breakfasts.

- **National Legislative Day - May 7 and 8 - James Lonergan is going. Jennifer Harris is interested in going. Not sure who from MSLA would go.**

- **New Business - Chairs for FY19**

Need new chairs for next year. Susan McAllister will be not continuing. Not sure if Charlotte will continue. Nance and Krista will be talking to Will Adamczyk about the new board and providing him with an introduction about what he needs to do as president.

Next meeting April 27 at Minuteman