



**Administrative Committee Meeting
Minutes
Friday, July 9, 2021 at 10:00am via Zoom**

Attendees: Nora Blake (Past President), Bernadette Rivard (Treasurer), Noelle Boc (Secretary), Rebecca Beckley (Association Manager), Joanne Lamothe (President), Kim Hewitt (Vice President)

Call to Order at 10:04am

Motion to approve the minutes from the May 14, 2021 Administrative Committee meeting made by Bernadette Rivard and seconded by Nora Blake. All in favor with Kim Hewitt abstaining.

Treasurer's Report –Bernadette Rivard

- We were fortunate to have the PPP loan and the EBSCO grant this year; those have keep us afloat throughout the pandemic.
- There are no strings attached to the EBSCO grant; they prefer the funds to be aimed at DEI training, but there is no accounting or reporting we need to do. We are going to keep the EBSCO money as a separate line item so we can see how we are spending it over time.
- Everything is paid out for conference bills. Investments continue to grow. Membership met their goal. Receivables for conference are all set.
- Need to follow up on paychecks due to Rebecca's move to Colorado and Kristen being off the payroll for the summer.
- **Motion to approve the Treasurer's Report** made by Kim Hewitt and seconded by Nora Blake. All in favor.

Association Manager's Report –Rebecca Beckley

- Website Update and Demo—Rebecca showed us a mockup of a new website through Wild Apricot using a different template. We can decide to switch the template if we like and make it more navigable. Administrative Committee will settle on the template; Executive Board will get a login to look at it and give input on the navigation.

John Chrastka (EveryLibrary) meeting request

- John wants to do a meeting and/or workshop for MLA to describe the process they will be using with EveryLibrary. His proposal is for up to two sessions totaling three hours. Administrative Committee would like to have a hand in about shaping the message EveryLibrary is presenting. Joanne will talk to Will Adamczyk on the Legislative

Committee about maybe setting something just with Administrative Committee to start with.

Center for the Book Notable Books proposal

- The proposal is for MLA to take over the Notable Book portion of the Massachusetts Book Awards—secure titles from publishers, get folks to read the books and make recommendations and then present the awards. The Center for the Book is willing to allocate \$10,000 to MLA to run this portion of the awards. Administrative Committee will contact the Reader's Advisory and Youth Services sections to see if they want to perhaps run it. Due to the tight turnaround of time, goal will be to plan for it next year.

Programming Section Fundraising Question

- Can they sponsor a scholarship to pay for membership? They want to raise their own money for it. This might be a good experiment and if it works, especially if the criteria is the scholarship winner becomes a participating member of that section.

New Business

- YSS has had their chair step down. The Conference liaison/Vice Chair should be taking over in the meantime, according to their by-laws.

Adjourn at 11:18am

Respectfully submitted,
Noelle Boc
MLA Secretary