



## **Administrative Committee Meeting Minutes**

January 14, 2022 at 10 am  
Meeting via Zoom

Attending: Noelle Boc (Secretary), Nora Blake (Past president), Joanne Lamothe (President), Kim Hewitt (Vice President), Bernadette Rivard (Treasurer), Rebecca Beckley (Association Manager)

**Call to Order** at 10:07am

**Motion to approve the minutes of the November 12, 2021 meeting** made by Bernadette Rivard and seconded by Kim Hewitt. All in favor.

### **Treasurer's Report**

Money has started to come in for conference from vendors and sponsors. Membership is doing strongly. Nothing out of the ordinary for expenses. Investments are steady right now. Year to date: we're 14K in the negative for the year so far, but that's not unusual for December since most of our funds come from conference. We are on target.

**Motion to accept the Treasurer's report** made by Nora Blake and seconded by Noelle Boc. All in favor.

### **Association Manager's Report**

- ALA reports the joint student members, and ALA does not honor the exact date people signed up and ends their membership potentially early. Trying to work with that.
- MLA Facebook group—contacting Andrea Puglisi to try and get the Administrative access to it.
- Met with Paralibrarians in December about their certification process which is currently complicated and all on paper. Looking at Wild Apricot store so they can pay online, which looks viable. They are looking at other options for their forms to go online.

### **MLA/EveryLibrary Advocacy Initiative**

Feedback on January 4, 2022 session – after discussion, we are going to chat with Will Adamczyk and explain that we think EveryLibrary working with Legislative is a good idea. Legislative can be the working group that can bring to us a collaboration or something similar and then we can see if we want to move forward with that. If other sections are interested, they can join the working group.

### **Nominating Committee**

- We have a couple of people interested in officers, more members seem interested in PR and Membership committees, which is great news.
- Need to rewrite the Treasurer and potentially Assistant Treasurer positions in the Bylaws. The idea is to develop a finance team.
- Discussion of other potential candidates for positions.

### **MLS/MLA Leadership Development – Joanne Lamothe & Kim Hewitt**

The dynamic is not something we are happy with. It felt like it should be a partnership but it didn't really develop that way. Want to make sure that if there are things that MLA should have ownership of or be able to crow about, then that it is advertised on our own website and with public relations as well.

### **Conference update**

Speaker forms and shepherding forms are going out now. Wondering when publicity for conference is starting and whether we should delay it slightly due to pandemic worries.

**Adjourn at 11:39am**