

Massachusetts Library Association Library and Information Technologies Section Bylaws

Proposed to Members on 4/8/2023

Approved May 6, 2023

Article I.

The name of this body is the Library and Information Technologies Section of the Massachusetts Library Association.

Article II. Mission

The Mission of the Section is: To provide a forum for discussion and programming dealing with technical services and technology; to maintain and enhance career awareness; to facilitate the exchange of information on recent developments in technical services and technology; and, to respond to changes in the profession in accordance with the membership's wishes.

Article III. Members

Any member in good standing of the Massachusetts Library Association interested in the objectives of the Section may become a member. The membership shall consist of those individuals who notify the Executive Manager of MLA of their interest in the Section on the member's annual membership application.

Article IV. Officers

Section 1. The Officers of the Section shall be Chair, a Co-Chair, a Secretary, and Members-at-Large.

Section 2. Their responsibilities shall include, but not be limited to the following:

- A. Chair: shall be the executive officer of the section. The chair calls meetings of the section and presides over those meetings; serves on the MLA Executive Board; prepares an annual report for the membership; and performs other duties prescribed by these bylaws.
- B. Co-Chair: Shall assist the Chair, serves as Chair-elect, and performs the duties of the Chair in their absence.
- C. Secretary: keeps minutes of the Section, preserves all official records and reports of the Section, and posts information for the membership on the Section's page at the MLA website. Postings would include: proposed slate of officers for the

next election, proposed bylaws changes, and results of elections and bylaws votes.

- D. Members-At-Large (2): Shall represent the section to other MLA sections such as Conference and Public Relations to which a section representative is required and assist the chair and co-chair with work undertaken by the section.
- E. In addition to the duties specified above, the officers shall perform any other duties customary to their offices.

Section 3. Terms of Office

- A. Chair/Co-Chair shall serve a term of 2 years, one as Co-Chair followed by 1 year as Chair
- B. Secretary shall serve a term of 1 year
- C. Members-At-Large shall serve a term of 1 year
- D. Officers-elect shall assume office upon election

Section 4. In the case of a vacancy in any office, the Section Officers may appoint a person to serve for the unexpired term of that office.

Section 5. No person shall be elected to the office of Chair or Co-Chair for more than two consecutive terms.

Article VI. Elections

Section 1. The section officers shall announce to the membership at the Massachusetts Library Association annual conference in the year preceding the election of officers, the call for nominations for positions of co-chair, Secretary and Members-at-Large. The officers shall welcome suggestions for nominees from individual members.

Section 2. The officers shall submit to the Executive Board a slate of candidates willing to run for the offices of Co-Chair-elect, secretary and members-at-large to the Massachusetts Library Association Executive Board. The slate of officers shall be announced to the Membership no later than the MLA Annual Conference.

Section 3. Election shall be by majority vote via electronic ballot. All candidates, whether nominated by committee or petition, shall be included on the slate.

Article VII. Meetings

Section 1. Section meetings will be held at least four times per year.

Section 2. Additional membership meetings may be held at the discretion of the Section Officers or upon written request of five members.

Section 3. Five members of the section shall constitute a quorum for the transaction of any business that requires a vote of the membership. (Members may be physically present and/or attending virtually and be audible by computer or phone from a remote location.)

Article IX. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order shall govern the Section in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Section may adopt.

Article X. Amendment of Bylaws

These bylaws can be amended at any membership meeting of the Section by a two-thirds vote of members present provided that the amendment has been submitted in writing to the Section officers not later than 60 days and to the membership not later than 30 days before the meeting.